



College of American Pathologists

How to Claim CME/CE Credit for This Learning Activity

Approximately four to six weeks after the event ends, you will receive an e-mail from the CAP with instructions on claiming your credit(s)/hour(s) and printing your online certificate. You will click on the link supplied in the e-mail and login using your CAP User ID and password. (If you do not have a CAP User ID, you will be able to create an ID using a link on that page. A CAP User ID will be sent to you via e-mail within 24 hours.)

You must claim your CME/CE credit(s)/hour(s) within six months of the date the learning activity was completed. If you have not claimed after six months, the credits for this activity will automatically be recorded as “0” in your CAP Transcript.

If you misplace your e-mail or do not receive one, you can claim your CME/CE credit(s)/hour(s) and print your certificate on the CAP Web site:

1. Login at www.cap.org
2. Click on Education Transcript.
3. Locate the activity you completed under “Completed Activities”.
4. Click on the “Claim CME/CE” link.
5. Claim your credit(s)/hour(s) of participation and click the “Submit” button.
6. Click on the certificate link and print your certificate.

If you have any questions regarding logging into www.cap.org please contact customer service at 800/323-4040 1#. If you have questions regarding the claiming process, please contact CAP Education at education@cap.org or at 800-323-4040, ext. 7525.

Please note that the sponsoring organization has up to three weeks after the activity concludes to submit attendee participation information to the CAP for processing continuing education credits. Please check with the sponsoring organization if you do not receive the e-mail from the CAP within four to six weeks of the activity to ensure they have submitted your information to us.